

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: APRIL 6, 2020

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:40 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Brian Cooper, Jim Swenson. Ted Ritter, Marion Janssen town treasurer attended via Zoom.us. There were also 7 other people in attendance via Zoom.us. Tim Clark did not attend.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, April 4, 2020 before 6:30 P.M.
5. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Swenson seconded Cooper that general account checks 26857-26864 be paid. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.
  - b. **Virtual Meeting Attendance: Consider draft resolution, draft Chapter 29.06 - Town Procedures Ordinance amendment, and rescinding Resolution SG-19-02-1 and corresponding policy:** Part b of Chapter 29.06 was new. The chair of the meeting needed to be present at the meeting site. A quorum of the town board needed to be present, but could attend remotely. Everyone in attendance needed to be able to see and hear the proceedings. All votes had to be by roll call. There could be no closed sessions. If the town chairman or the committee chairman was out of town, the chair of the meeting needed to be someone else. Since there is no provision for a forfeiture and it applies only to the town board or a committee, the amendments do not need to go to a public hearing and can be adopted tonight. Motion Ritter seconded Cooper to adopt Chapter 29.06, Virtual Meeting Attendance as presented. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.

Motion Ritter seconded Cooper to adopt resolution SG20-04-1, a resolution for virtual meeting attendance as presented. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.

Motion Ritter seconded Cooper to rescind resolution SG19-02-1 dated 11 February 2019 and the resolution policy dated 11 February 2019. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.
  - c. **Signing Town Checks: Consider draft Chapter 29.08 - Town Procedures Ordinance amendment:** Mr. Ritter noted that Chapter 29.08 would be amended so that the town treasurer is given the authority to have a town supervisor sign checks in the absence of the town chairman and that the treasurer is to watch for abuse of the policy. Motion Cooper seconded Swenson to adopt the amendment to Chapter 29.08, the signing of town checks. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.
  - d. **Absence of Chairperson: Consider draft Chapter 29.09 - Town Procedures ordinance amendment:** Mr. Ritter thought that the chairman's duties could be delegated to more than one supervisor. Mr. Swenson agreed. Mr. Cooper thought that only one supervisor should be designated as the temporary chairman. The consensus of the board was that there should be only one supervisor acting as the temporary chairman. Motion Cooper seconded Swenson to adopt Chapter 29.09 as amended in the discussion tonight. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.
  - e. **Consider draft community outreach message announcing Board adoption of virtual meetings technology:** The outreach message will note that meetings will be available on Zoom.us. Each agenda will have a new user ID and password to be used on Zoom.us. The clerk can record the meeting on his computer. Motion Cooper seconded Swenson to send the

constant contact message as amended immediately after the meeting. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.

- f. **Continuing discussion concerning the purchase of a John Deere Gator and snow tracks for winter use of the Gator:** Motion Cooper seconded Swenson to approve the purchase of a John Deere Gator as presented with quote #21393212 from Lakeland Lawn &Equipment for \$23,400 with \$15,000 of the funds coming from the budget and \$8,400 of the funds coming from the bike and hike account. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.

Motion Cooper seconded Swenson to approve the purchase of tracks for the Gator from Trackit for \$5,105 with the funds coming from the Awassa Trail and Fern Ridge accounts. By a roll call vote: Mr. Swenson – Yes; Mr. Ritter – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes. Motion carried unanimously.

6. **Adjourn:** Mr. Christensen adjourned the meeting at 7:54 P.M

|                       |                       |                       |
|-----------------------|-----------------------|-----------------------|
| <div>Town Clerk</div> |                       |                       |
| <div>Chairman</div>   | <div>Supervisor</div> | <div>Supervisor</div> |
| <div>Supervisor</div> | <div>Supervisor</div> |                       |